

DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
July 10, 2014
7:00 PM

Call to Order Trustee Meeting at 7:03 PM

Roll Call – Ron O’Connor, Alison Cembalisty, EveMarie Cabral, Jocelyn Tavares
Ron moved to approve June 12 minutes. Alison seconded it. Minutes approved.

Old Business

- Discussed Circulation Policy/Patron handout. Suggestions made for minor edits for clarity. Alison moved to approve document with edits. EveMarie seconded. Approved.
- Discussed Jocelyn’s attendance at mandatory Provisional Grant Workshop and next action steps needed to be taken. One is the formulation of the Building Needs Committee. Will get Board of Selectmen involvement. Jocelyn is meeting with Rosemary Waltos, Mass Board of Library Commissioners Building Consultant on Monday for further review, steps, feedback.
- Tabled discussion of Solicitation Policy. Shared Petition Policy and unwritten Bulletin Board Policy.
- Shared current Reconsideration of Materials form. Discussed potential edits to be made to the form and will be presented at August meeting.
- EveMarie moved to authorize Jocelyn to hire a temp for the weeks of 8/10, 8/17, 8/24, and 8/31 and to pay with state aid monies (meglig) if needed in August due to staff medical issues, with an extension of time granted if necessary. Alison seconded. Approved.

New Business

- Statistics – Discussed year-end statistics and digital products.
- Jocelyn is working on ARIS reporting. ARIS is the state’s annual statistical reporting that is required for state aid money.
- The board completed the Payment Designation Authorization Forms for FY15 to be submitted to the Town Accountant.

Questions/Input

Friends

Correspondence

Upcoming Programs

- Discussed upcoming programs, summer reading. Alison suggested asking permission to use the Lions signs for promotion.
- Jocelyn mentioned an invitation to participate with a display at the Day Lily show.
- Ron mentioned acknowledging Elaine Varley and her help to the library on the website and newsletter.

Personnel Issues

Adjournment

- Ron moved to adjourn. Alison seconded. Meeting adjourned at 8:36 PM.