

**DIGHTON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES**  
**February 13, 2019**  
**7:00 PM**

Call to Order Trustee Meeting at 7:11 PM

Roll Call – EveMarie Cabral, Ron O’Connor, Jocelyn Tavares.

Eve moved to accept the January 9 minutes. Ron seconded. Minutes approved. January 16 minutes approval tabled to next meeting.

Old Business

- Reviewed how online survey participants would be given eligibility to win prize: create an end page in survey that redirects to a separate form that will allow them to enter personal information. The two web pages are not tied together, so the survey has no personal identifying markers. Jocelyn will make this a priority and send the survey draft to board when done.
- Jocelyn owes gift policy draft to Eve. Discussed the complaint form policy and made suggestions. Jocelyn will update and present to board next meeting, with question about a check on if these documents are public records.
- The Legislative Breakfast that was held on January 25 in Foxborough was a success. The southeastern Massachusetts breakfast attracts a large number of legislators and garners support.

New Business

- Discussed statistics.
- Library Legislative Day in Boston is Tuesday, March 5.
- Jocelyn has a scheduling conflict with the April 10 trustees meeting.
- Jocelyn received an email invitation from the Massachusetts Cultural Council to apply for a Project Grant, which is \$2,500 and a statewide application pool. Discussion on what the library could do – a series of programs at the Old Town Hall as an example or work with the Dighton Historical Society to do this. Jocelyn will reach out to the Historical Society and attend the information sessions.
- Discussed library technology plans.

Questions/Input  
Friends

- Friends added the Museum of Fine Arts pass and the Capron Park Zoo pass. Capron Park Zoo pass is for Dighton residents only, and zoo staff will check visitor identification at the zoo.
- The fundraiser with Dough Licious pizza is Tuesday, February 26.
- There is a Friends meeting on Thursday, February 28.

Personnel

- Discussed an update with library staff grievance.
- Jocelyn presented an issue with Lorie’s benefitted time being used within the time allowed by the contract. Eve moved to allow Lorie Van Hook to carry over one week of vacation time in addition to the allotted two weeks, due to her extended medical leave from late November 2018 – January 2019. Ron seconded. Motion approved.
- Jocelyn will present this motion to the Town Administrator for the next steps.

Correspondence

Upcoming Programs

- Discussed upcoming programs: February vacation and kindness activities.

Adjournment

- Eve moved to adjourn. Ron seconded. Meeting adjourned at 7:51 PM.